

Bellarmino Chapel: 2 Positions Available (2020-2021)

Position 1: Student Intern for Social Mission

Position 2: Student Intern for Youth & Young Adult Ministry

Mission: Bellarmine Chapel is a Catholic faith community that strives to live out the teaching and example of Jesus Christ in the spiritual tradition of St. Ignatius of Loyola. We seek to be a parish where lives are transformed by the new and creative ways of the Holy Spirit. Nourished at the table of the Eucharist, we are sent on mission to make disciples, serve those in need, work for justice, and welcome all with love.

Positions Summary: The Student Interns at Bellarmine Chapel will play a critical role in helping our parish community live into this mission by assisting in the growth and development of our social mission and youth and young adult ministry initiatives, respectively, with a special emphasis on creating social justice and service opportunities that integrate youth, young adults, and families into the life of the parish. The specific experiences and passions of the intern will be considered in assigning projects that align with the parish mission.

Position 1: Social Mission Intern Responsibilities Include:

- Assisting with programming such as immersion trips, sustainability projects, advocacy visits, educational programming, prayer services, and community service events. Primary emphasis can be placed in the area of immigration, anti-racism, the environment, or Catholic Social Teaching more broadly.
- Organizing and curating parish-wide communications related to social mission through a [Social Mission Newsletter](#), group emails, social media platforms, flyers, and more.
- Collaborating with other Bellarmine staff on the design and implementation of social mission programming for youth, young adults, and families.

- Coordinating with parish volunteers to increase the impacts of social mission activities.
- Supporting parish efforts in data collection and analysis.

Position 2: Youth and Young Adult Ministries Intern Responsibilities Include:

- Assist with programming such as high school and middle school events, confirmation, retreat planning, social mission involvement, leadership development, and developing ways to connect and minister online.
- Support in efforts to develop young adult programming such as social events and finding and creating resources for faith-based programming.
- Responsible for some administrative tasks such as purchasing supplies, communication through email and social media, etc.
- Assist with the recruitment and formation of volunteers.

Qualifications: Experience working on service or social justice activities from a faith-based perspective is required. Willingness to work as part of a team, attention to detail, and familiarity with Ignatian spirituality is preferred.

Details: Positions are available only to students enrolled at Xavier University. Interns work on average 10 hours per week, depending on availability. This includes occasional evenings and weekends.

Social Mission Intern will receive supervision from Bellarmine's Director of Social Mission. Youth and Young Adult Ministry Intern will receive supervision from Bellarmine's Director of Youth and Young Adult Ministry.

Positions for each semester are filled on a rolling basis prior to the beginning of each term. Though no tuition remission is offered for the position, interns are paid an hourly wage of \$12/hour.

Process: Applications are due by **Friday, August 1**. Finalists will be chosen to interview with Bellarmine staff and pastor. Final decisions will be made by the beginning of the school year. Please email all applications to the Director of Social Mission, Tim Severyn, at severynte@xavier.edu