

September 29, 2004

TO: Worship Core Team: Carmil O'Connor, Dick Neidhard, Marilyn Kaiser, Mark RingswaldEgan, Mike Marchal, Scot Buzza
FROM: Richard
RE: MINUTES, Meeting of September 28

(Carmil was not able to be with us.)

1. We affirmed the staff initiative to set out a sign-up process for Sunday ministries, to be announced on October 3, and to occur on October 10 and 17. This is the time when all ministers, new and continuing, should sign up. The sign-up sheets will be uniform for the three Masses, and then the results will be passed to Sally Coomes, Bob Schneider, and Gael Fisher, who will set up the assignment sheets. (Gael usually consults with Kinny, Sue Wilke, and others? In making the list of assignments.) The Office will create lists of the ministers for each Mass, which we'll have on hand for anybody who needs to consult them.
2. Enclosed is a listing of the ministries for each congregation, with their slight differences. Richard agreed to write up a set of brief descriptions of these different ministries so people have a sense of what they're signing up for.
3. We discussed the problem of assignments that don't fit a person's schedule. In most cases it is not easy for Bob, Sally, or Gael to work with lists of exceptions, or to check out people's availability on the Sunday's they are assigned. The general rule is, people who can't make their time are encouraged to either get their own sub, or simply to call the co-ordinator or acolyte on duty at the Mass in question.
4. There was some discussion of the current chapel configuration, the lack of "cry room," and the availability of the small chapel came up as an option that might be mentioned the next time I write a letter on the renovation.
5. MISSING PIECE for next meeting: I'd like to raise the question of whether we could begin to work with only ONE sign-up time a year, and in the spring to simply roll over the current listing, letting people know that we have an annual sign-up for ministry, in the fall. This would help with organizing more adequate trainings.
6. Advent idea: if the back wall is still in it's current place, we might hang an Advent wreath that is smaller in circumference. Christmas carol service and Midnight Mass will proceed with the Alternate service, used in 2002, with some changes in the carols, and care to have enough reading so we end in about a half-hour, but not a lot sooner. There was discussion of how to curb the large crowds at the Children's Mass, which can crowd out the vision and involvement of little ones, but no adequate solutions were found. NOTE: staff has raised subsequently the possibility of having TWO Children's Masses.

Next Meetings: Tuesday, November 9; and Tuesday, January 18, in the Jesuit Residence.