

## Bellarmino Chapel Finance Committee Meeting Notes

Meeting Date: December 11, 2008

Committee Members Present: Dave Ludwin (chair), Blake Smith, Amy Whitlatch, Joan Couden, Ryan Antepencko, Tom Schick, Kevin Berlon and Tim Helmick  
Staff Members Present: Richard Bollman and Liz Keuffer

The meeting was convened with a prayer at 6:10 PM.

The minutes from the October 30th meeting were reviewed, discussed, accepted and approved.

The committee reviewed the collections for the first four months of the 2008-09 fiscal year. Collections through October are down \$4,100 or 1.8% from last year and income from all sources is down \$8,800 or 3.6% from last year.

Liz reported that the parish still has approximately \$29,000 in the chapel renovation checking / savings account and that the university still owes the chapel approximately \$13,000 for the renovation. It was decided to move the \$42,000 balance to the interest bearing account that the parish maintains with the archdiocese, which is where the seed money for the renovation originally came from.

The committee received updates on the top 3 action items prioritized from the Fall Leadership retreat:

1. *Sunday offertory collection process.* Amy has surveyed parishioners from the various Masses. She asked questions concerning the current procedures, concerns, how to make better and whether to make this a formal ministry. Concerns expressed were backups, consistency and not being disruptive to the liturgy. Blake and Amy will formalize their recommendations by the March meeting.
2. *Research planned giving opportunities, which includes recruiting parish resources that are familiar with personal financial planning. Research parish demographics and historical giving trends.* Tom, Ryan and Kevin plan meet in January.
3. *Develop a directory of schools and related costs for our new and young families who are looking for Catholic education.* Richard and Joan developed a list of schools. There is most definitely in parish and out of parish tuition at all of the surveyed schools. The group decided to table this issue and not pursue it at this time.

There was a discussion about keeping abreast of other parish groups. The thinking of the group was that individual groups need to be in contact with the respective parish staff person responsible for their area of ministry regarding additional financial support.

Richard will schedule a meeting with the university in January to get an update on the construction of the academic quad / impact to the parish. Blake and Kevin will attend.

The following future meeting dates for the group:

- Thursday January 22
- Thursday March 12
- Thursday April 23
- Thursday May 28

Committee member Tim Helmick announced that he is no longer a parishioner and has resigned from the committee.

A silent closing prayer and reflection on our evening's work was said and the meeting was adjourned at 7:41 PM.