

# Bellarmino Chapel

## 9:00 A.M. Liturgy Schedule

Xavier University  
3800 Victory Parkway  
Cincinnati, Ohio 45207-2211  
(513)745-3398  
[www.bellarmino-chapel.org](http://www.bellarmino-chapel.org)

### Lectors:

- ❑ Please arrive at church by 8:50 AM to review the readings and to let the coordinators know you are there. Please read directly from the lectionary. The paper copy of the reading that you receive via e-mail is for your use when practicing at home. If it is necessary for you to copy the reading in larger text, please place it on the ambo before the beginning of mass.
- ❑ **If you cannot be at the liturgy for which you are scheduled to read, you are responsible for finding a replacement from the list of regular Bellarmine lectors. No other substitutes are allowed. Please call Liz Keuffer (745-3398) at the parish office in advance so she can mail the readings to the lector you have contacted to replace you for that particular Sunday. Also notify the coordinators so they will know who to expect on Sunday.**
- ❑ The first reader is responsible for carrying the lectionary in the entry procession.
- ❑ The second reader needs to place the book under the ambo when finished.
- ❑ The third person, listed in parentheses, is responsible for reading the petitions. **Unlike the readings, the petitions are not sent to the lector in advance.** The person designated to read the petitions should arrive 15 minutes prior to Mass to review the petitions in the sacristy then place them on the ambo. After reading the petitions, please remain standing at the ambo until the priest finishes the prayers.

### Bread Bakers:

- ❑ Please leave the bread in the sacristy by 8:50 AM. If you are not able to bake on your scheduled day, please take responsibility for finding a replacement.

### Eucharistic Ministry Teams:

- **Check in with the coordinators upon arriving at church.** They will be wearing badges saying LITURGY COORDINATOR. They need to be sure that we have an adequate number of distributors available.
- ❑ Please arrive at the altar at the Exchange of Peace. There are four communion stations. Each should have one bread distributor and two wine distributors. If you are pouring the wine, please leave the decanters on the altar for the acolytes to remove later.
- Please check in the sacristy after mass to help clean up. Do **NOT** put the cloths in the cups after distributing communion. This causes stains if there is any wine left in the cup.

### Acolytes:

- ❑ Please be in the sacristy by 8:50 AM to meet with the presider and coordinators to review any special directions for the day.

### General:

- ❑ **If you are unable to be present on your assigned day, please take responsibility for contacting a replacement from current ministers and inform the liturgy coordinators so they will know that your role is covered.**
- ❑ **If you are subbing for someone else, please inform the liturgy coordinators when you arrive at church.**
- ❑ **Please contact Sally Coomes at (859)426-8295 or [swcoomes@insightbb.com](mailto:swcoomes@insightbb.com) if you would like to be added to or deleted from the next schedule. Additional schedules are available from the chapel office and the schedule is posted on the parish website.**

## JUNE 2010

### Liturgy Coordinators: Ken and Carol Witsken

DATE	ACOLYTES	LECTORS (PETITIONS)	EUCCHARISTIC MINISTERS	BREAD BAKER
June 6 Children's Liturgy	Marcia Ruwe Maya Stockman	Joan Hartlaub Frank Hogan (Barry Hurlburt)	Team 1	Mark RingswaldEgan
June 13	Paul Neidhard Barbara Beimesch	Mary Hurlburt Barry Hurlburt (Joan Hartlaub)	Team 2	Stockman Family
June 20 Children's Liturgy	Alec Pleatman Paul McEnery	Marcia Ruwe Mark RingswaldEgan (Mary Hurlburt)	Team 3	Kathleen Blieszner
June 27	Maryann Burwinkel Rick Coomes	Maria Krzeski Charlotte McEnery (Frank Hogan)	Team 4	Tony Dardy

## JULY 2010

### Liturgy Coordinators: Bob Leugers and Pat Greulich

DATE	ACOLYTES	LECTORS (PETITIONS)	EUCCHARISTIC MINISTERS	BREAD BAKER
July 4 Children's Liturgy	Marcia Ruwe Maya Stockman	Nancy Ollier Jim Ollier (Rebecca Johnson)	Team 1	Jeannie Ferguson
July 11	Paul Neidhard Barbara Beimesch	Fran Repka Rebecca Johnson (Jim Ollier)	Team 2	Mary Inkrot- Schroder
July 18 Children's Liturgy	Paul McEnery Jim Ollier	Anne Schoelwer Mark Stockman (Maria Krzeski)	Team 3	Tricia and John Moore
July 25 Baptism	Rick Coomes Maryann Burwinkel	Jane Shea Pat Greulich	Team 4	Angie and Alec Pleatman

## AUGUST 2010

### Liturgy Coordinators: Jim and Nancy Ollier

DATE	ACOLYTES	LECTORS (PETITIONS)	EUCCHARISTIC MINISTERS	BREAD BAKER
August 1 Children's Liturgy	Marcia Ruwe Maya Stockman	Dan Aerni Donna Steffen (Nancy Ollier)	Team 1	Stockman Family
August 8	Jim Ollier Joseph Krzeski	Ed VonderBrink Barbara Beimesch (Charlotte McEnery)	Team 2	Mark RingswaldEgan
August 15 Children's Liturgy	Paul Neidhard Barbara Beimesch	Jim Bender Georgianne Bender (Fran Repka)	Team 3	Kathleen Blieszner
August 22	Alec Pleatman Paul McEnery	Jeff Cushard Maryann Burwinkel (Mark RingswaldEgan)	Team 4	Tony Dardy
August 29	Rick Coomes Maryann Burwinkel	Kathleen Blieszner Jerry Glinka (Marcia Ruwe)	Volunteers needed (see coordinators before mass)	Jeannie Ferguson

## **SEPTEMBER 2010** Liturgy Coordinators: Peg Dillon and Joyce Kelly

<b>DATE</b>	<b>ACOLYTES</b>	<b>LECTORS (PETITIONS)</b>	<b>EUCCHARISTIC MINISTERS</b>	<b>BREAD BAKER</b>
Sept. 5 Children's Liturgy	Joseph Krzeski Jim Ollier	Barb Dardy Tony Dardy (Jane Shea)	Team 1	Mary Inkrot- Schroder
September 12	Marcia Ruwe Maya Stockman	May Doyle Peg Dillon (Mark Stockman)	Team 2	Tricia and John Moore
September 19 Children's Liturgy Baptism	Paul Neidhard Barbara Beimesch	Barry Hurlburt Mary Hurlburt	Team 3	Mark RingswaldEgan
September 26	Alec Pleatman Paul McEnery	Donna Steffen Frank Hogan (Ed VonderBrink)	Team 4	Angie and Alec Pleatman

## **OCTOBER 2010** Liturgy Coordinators: Peggy and Bob Raabe

<b>DATE</b>	<b>ACOLYTES</b>	<b>LECTORS (PETITIONS)</b>	<b>EUCCHARISTIC MINISTERS</b>	<b>BREAD BAKER</b>
October 3 Children's Liturgy	Maryann Burwinkel Rick Coomes	Rebecca Johnson Mark RingswaldEgan (Barbara Beimesch)	Team 1	Stockman Family
October 10	Joseph Krzeski Jim Ollier	Joan Hartlaub Maria Krzeski (Dan Aerni)	Team 2	Kathleen Blieszner
October 17 Children's Liturgy	Marcia Ruwe Maya Stockman	Jim Ollier Nancy Ollier (Georgeanne Bender)	Team 3	Tony Dardy
October 24	Paul Neidhard Barbara Beimesch	Fran Repka Marcia Ruwe (Jim Bender)	Team 4	Jeannie Ferguson
October 31	Alec Pleatman Paul McEnery	Charlotte McEnery Mark Stockman (Maryann Burwinkel)	Volunteers needed (Please see the coordinator)	Mary Inkrot- Schroder

## **NOVEMBER 2010** Liturgy Coordinators: Dick and Bonnie Peterson

<b>DATE</b>	<b>ACOLYTES</b>	<b>LECTORS (PETITIONS)</b>	<b>EUCCHARISTIC MINISTERS</b>	<b>BREAD BAKER</b>
November 7 Children's Liturgy	Joseph Krzeski Jim Ollier	Jane Shea Pat Greulich (Jerry Glinka)	Team 1	Tricia and John Moore
November 14	Marcia Ruwe Maya Stockman	Dan Aerni Barbara Beimesch (Donna Steffen)	Team 2	Angie and Alec Pleatman
November 21 Children's Liturgy Baptism	Paul Neidhard Barbara Beimesch	Rick Coomes Sally Coomes	Team 3	Mark RingswaldEgan
November 28	Alec Pleatman Paul McEnery	Jim Bender Georgeanne Bender (Jeff Cushard)	Team 4	Stockman Family

## **Eucharistic Ministry Teams**

### **Team 1 –**

Dan Aerni  
Rick and Sally Coomes  
Carol Harten  
Maria Krzeski  
Jerry and Marianne Mundy  
Andi Murray  
Jim Ollier  
Ken and Carol Witsken

### **Team 3 –**

Jim and Georgeanne Bender  
John Silvestro  
Peg Dillon  
Jeannie Ferguson  
Barry and Mary Hurlburt  
Beth Joos  
Diane Laake  
Mark Stockman  
Chris or Michele Geiger

### **Team 2 –**

Hank and Maryann Burwinkel  
Sheila Conway  
Phil and JoEllen Jones  
Stephen LaVelle  
Peg Niehaus  
Dick and Bonnie Peterson  
Mark RingswaldEgan  
Pam Venable

### **Team 4 –**

Barb and Tony Dardy  
Pat Greulich  
Joyce Kelly  
Dick and Paul Neidhard  
Peggy Raabe  
Christine Sevindek  
Jude VonderBrink  
Bob Leugers  
Evelyn LaGory\*\*needs a sub for June/July